

FORM

CATEGORY: Contractors

CODE VALIDITY CANCELS REVISION

F-SH-071.00 March 28, 2022 March 17, 2022 1

F-SH-071.00 Appendix 2 Mandatory Requirements version 0

MANDATORY REQUIREMENTS FOR CONTRACTOR AND SUBCONTRACTOR PERSONNEL ACCESS TO SIMPLOT ARGENTINA S.R.L.

SCOPE

- Contractors, subcontractors, and/or third parties entering Simplot facilities to provide services and/or deliver/collect products, supplies, or materials
- Employees under dependency relationships (transportation or service companies).
- Vehicles, lifting equipment, and/or platforms for lifting people belonging to companies or freight carriers.
- Sole proprietors, self-employed, or registered taxpayers.

REQUIREMENTS

Depending on the category, type of organization, tasks to be carried out on-site, and type of vehicle, the necessary requirements will be assigned based on the following lists:

1. **Depending on the category:**
 - 1.1.1. Name of ART (Workers' Compensation Insurance), emergency number, and referral location
 - 1.1.2. Name of insurer, emergency number, and referral location
 - 1.1.3. ART Affiliation Contract
 - 1.1.4. Safety Program for the project
 - 1.1.5. Certified notice of project commencement by ART
 - 1.1.6. Form 931 AFIP (Federal Revenue Administration)
 - 1.1.7. Payment of Form 931 AFIP
 - 1.1.8. Mandatory collective life insurance policy
 - 1.1.9. Non-repetition clause in favor of Simplot Argentina SRL
 - 1.1.10. Safe work procedures + risk assessment
 - 1.1.11. Contractor Manual Agreement signature*
 - 1.1.12. Driver's license issued by a competent authority
 - 1.1.13. Personal accident insurance policy for a minimum of \$1,500,000 with a non-repetition clause in favor of SIMPLOT ARGENTINA SRL. Simplot must be the first beneficiary while the insured is within its facilities or providing services for the company. It is worth noting that the contractor can include all companies where services are provided in the policy.
 - 1.1.14. Proof of payment for the personal accident insurance policy

- 1.1.15. Proof of Monotributo (self-employed) or Autonomous taxpayer payment in AFIP
- 1.1.16. HSE (Health, Safety, and Environment) induction certificate
- 1.1.17. Salary receipts signed by the employee
- 1.1.18. Bank accreditation identifying the employee
- 1.1.19. Personnel included in ART
- 1.1.20. Personnel included in SVO (Voluntary Social Work)

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- 1.1.21. Early registration key signed by the employee
- 1.1.22. SUSS 931 Payroll
- 1.1.23. Quality/Safety induction certificate
- 1.1.24. Pre-entry medical exams
- 1.1.25. Safe work procedures training
- 1.1.26. Criminal background certificate (good conduct).
- 1.1.27. Third-party vehicle insurance policy
- 1.1.28. Proof of payment for third-party vehicle insurance policy

2. Depending on the task to be performed:

- 2.1.1. Confined space medical exams for employees performing these tasks
- 2.1.2. Forklift operator medical exams for employees performing these tasks
- 2.1.3. Height medical exams for employees performing these tasks
- 2.1.4. Certification for confined space tasks
- 2.1.5. Certification for platform operation
- 2.1.6. Certification for crane operation
- 2.1.7. Certification for forklift operation
- 2.1.8. Certification for work at height
- 2.1.9. Electrical competencies academic certificate
- 2.1.10. Professional license for hazardous goods transporters
- 2.1.11. Professional license for general cargo transporters
- 2.1.12. Professional license for passenger transport
- 2.1.13. Professional license for road machinery (non-agricultural) transport
- 2.1.14. Proof of PPE delivery as per resolution 299/11

2.1.15. Proof of PPE delivery as per resolution 299/11 (including PPE for special tasks)

3. Depending on the type of vehicle:

3.1. Lifting equipment/elevation equipment/certification of lifting elements

3.2. Environmental certificate for hazardous cargo transportation

3.3. Green card/blue card/driving permit issued by a competent authority

3.4. VTO, RTO, or VTV for vehicles and accessories

3.5. Civil liability insurance*

3.6. Road machinery certification

*Copy of the Third-Party Liability Insurance Policy for Transported and Non-Transported Third Parties, along with the payment plan and payment receipts (issued by both the company and the Producer). Limits according to vehicle type (as per SSN Resolution 39.927, insured amounts must be: cars \$12,000,000, trucks and/or heavy vehicles \$22,000,000, and \$30,000,000 for passenger transport).

In addition to the documentation detailed above, it is mandatory to comply with the Safety, Health, Environment, and Quality regulations of Simplot Argentina SRL, and with the applicable Industrial Safety Laws 19587, Dcto. 351/79; Dcto. 911/96; Res. 295/03, Res. 51/97, and 319/99, as well as applicable Traffic Laws.

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IMPORTANT

All the documentation mentioned in this document is a mandatory condition for entry or provision of services to SIMPLOT ARGENTINA S.R.L.

EXACTIAN Team Contact Information:

The only authorized email for support: soporte@exaction.com

Please specify the provider's name in the email subject.

Rotary lines: +5411-6811-1112, Monday to Friday, from 9:00 a.m. to 5:00 p.m.

SUBMISSION METHOD

The provider must upload the documentation to our web platform at

<https://simplot.exaction.solutions/>, using their assigned username and password, once the company is registered.

How to obtain access?

Send the AFIP Registration Certificate to the generic email address: auditoria@exaction.com. Once validated by the team, they will provide the access key to our platform.

The key is temporary and must be changed upon first login.

To conduct these checks, SIMPLOT ARGENTINA S.R.L designates EXACTIAN as the auditor responsible for managing the documentation provided by suppliers and informing SIMPLOT ARGENTINA S.R.L which companies, individuals, and/or vehicles are authorized to provide services.

As stated in the preceding paragraph, the mere submission of documents to EXACTIAN is not sufficient; the documentation must be reviewed and approved.

It is the supplier's responsibility to upload the documentation to the EXACTIAN platform well in advance (72 working hours before expiration) and to verify, prior to sending personnel and vehicles, that they are authorized to enter SIMPLOT ARGENTINA S.R.L. facilities.